

Dear Graduate,

Congratulations on this phase of your journey!

In recognition of distinguished academic achievement, Denver School of Nursing awards **Graduation Honors** to Capstone students based on their cumulative GPA at the time of graduation. DSN confers three levels of Latin honors in the BSN program and two levels in the ADN program as listed below:

Honors Distinctions

***Summa Cum Laude (3.85-4.00 CGPA BSN Graduates): Gold Cord

** Magna Cum Laude (3.70-3.84 CGPA BSN Graduates): Silver Cord

* Cum Laude (3.55-3.69 CGPA BSN Graduates): Red Cord

++ High Distinction (3.85-4.0 ADN Graduates): Gold Cord

+ Distinction (3.55-3.84 ADN Graduates): Bronze Cord

NOTE: Honors cords are distributed on Graduation Day just prior to the ceremony.

In order to provide you secure access to your **academic records**, we would like direct your attention towards the **Campus Portal** for this data. The Portal is a web-based application that connects to Denver School of Nursing's student database to give students immediate online access to the most current academic records. The site is secure.

For new users to the Portal:

In order to begin using the Portal, you will need to set up your account. Please use your mydsn email account.

1. Click on the "Student Campus Portal" link from <http://mydsn.org>.
2. Click on the "Create a New Account" link; enter your Social Security Number, First Name, Last Name, City of Birth, Birth Mother's Maiden Name and First Pet's Name, then click "Next."
3. The Portal will confirm your email address (based on the email address on file at school); assign you a Portal user name and allow you to select a password.
4. You will receive an email including a link that you must click on to authenticate your account.
5. Return to the "Student Portal Homepage" link and log in!
6. You can customize your Homepage by clicking on "Personalize" in the top right hand corner of the Homepage: select which news feeds you would like to appear; then click on "Save Changes." You can also rearrange items from column to column by dragging and dropping.
7. In the upper left hand corner, use the menu bar to maneuver throughout the site and your personal records.
8. You can view a step-by-step guide to the Campus Portal, and a Portal training video, by opening the "Student Guide" and "Training Video" links on your Portal Homepage under the "Campus Info" menu.

If you have questions or problems in setting up your account, first please verify that the information you entered for your name, birthday, and social security number match the information you provided the school when you applied for enrollment. If you continue to have technical difficulties, please send an email to DSNHelp@mydsn.org or PortalDen@edaff.com.

For existing users:

This means that you have previously logged into the Portal. If you have forgotten your login information, please send an email to either address listed above.

Best regards,
The Denver School of Nursing Team