

# Denver School of Nursing Application for Graduation

Applications received after the posted due date may not appear in the Commencement Program.  
Your Degree and Diploma will reflect the quarter in which you apply and/or satisfy all requirements. Please read the Degree Requirements on the backside of this application.

[Please check the appropriate boxes]

Associates <input type="checkbox"/>	Bachelors <input type="checkbox"/>	LPN to RN <input type="checkbox"/>	RN to BSN <input type="checkbox"/>	**Active SNA <input type="checkbox"/>	**Military <input type="checkbox"/>
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**PLEASE PRINT ALL INFORMATION CLEARLY**

**NAME (AS IT WILL APPEAR ON DIPLOMA & PROGRAM)**

FIRST NAME	MIDDLE NAME	LAST NAME

**PLACE OF ORIGIN (BIRTHPLACE)**

CITY	STATE	COUNTRY

**MAILING ADDRESS BETWEEN NOW AND GRADUATION (Current Address)**

ADDRESS	CITY	STATE	ZIP CODE
PHONE #:	EMAIL:		

**MAILING ADDRESS AFTER GRADUATION (Where to send information regarding Career Services)**

ADDRESS*	CITY	STATE	ZIP CODE
PHONE #:	EMAIL:		

\*IF YOUR ADDRESS CHANGES, NOTIFY ACADEMIC SUPPORT (720-833-3900)

1. I WILL COMPLETE ALL REQUIREMENTS BY: MONTH \_\_\_\_\_ YEAR \_\_\_\_\_
2.  I WILL BE ATTENDING THE GRADUATION CEREMONY. Estimated # of Guests \_\_\_\_\_  
 I WILL ***NOT*** BE ATTENDING THE GRADUATION CEREMONY.
3.  I WILL BE PICKING UP MY TRANSCRIPT/DIPLOMA FROM THE DENVER SCHOOL OF NURSING  
 I WILL NEED MY TRANSCRIPT/DIPLOMA MAILED TO \_\_\_\_\_

**CAP & GOWN ORDER**

<input type="checkbox"/>	<b>ADN</b>	<input type="checkbox"/>	<b>BSN</b>	<b>GOWN (Height):</b> _____ <b>(Weight):</b> _____	<b>CAP SIZE:</b> <u>One Size Fits All</u>
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SIGNATURE \_\_\_\_\_ SS# \_\_\_\_\_ DATE \_\_\_\_\_

### **Degree Requirements**

'Graduation' or 'Conferral of Degree' are synonymous. They refer to the date that the degree is awarded. 'Graduation Ceremony' is the ceremony which is held once a quarter. Attendance at graduation is not a guarantee of degree conferral. For information about the graduation ceremony, please check with Student Services (303-292-0015 ext. 3646) or email j.burton@denverschoolofnursing.edu.

**Graduating students must be enrolled or maintain active status for the quarter they intend to graduate.**

**No changes will be made to students' academic records after the degree has been awarded.**

**All degree requirements must be met before the date the degree is conferred. This includes:**

- Grade change (Grades will not be changed after the degree is conferred)
- Submission of major project, completion of exams etc.
- Completion of required clinical hours in all courses with clinical allotments.
- Meeting Satisfactory Academic Progress (SAP) to include passing all courses at a minimum of 78.0% (C+). A cumulative grade point average (CGPA) of 2.5 is required for graduation and awarding of an ADN or BSN Degree.

### **Diploma & Transcripts:**

Diplomas and transcripts are available to students approximately 2 weeks after the degree conferral date and after the student has been cleared through all departments in the institution.

## **GRADUATION CHECKLIST (For Official Use Only)**

### **TO BE COMPLETED BY CLINICAL TRACKING PERSONNEL**

All Clinical Hours Met (750 minimum) \_\_\_\_\_ No Outstanding Clinical Documents \_\_\_\_\_  
Missing Clinical Documentation \_\_\_\_\_

### **TO BE COMPLETED BY REGISTRAR & ACADEMIC DEAN**

#### **FINAL CUM GPA: \_\_\_\_\_**

Distinction  High Distinction  Cum Laude  Magna Cum Laude  Summa Cum Laude

\_\_\_\_\_ Remaining Courses Required for Graduation to be Completed in \_\_\_\_\_ Quarter.

\_\_\_\_\_ Approved for Graduation (anticipated degree \_\_\_\_\_).

\_\_\_\_\_ Not approved for graduation, Explain \_\_\_\_\_

Academic Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Student/Career Services**

#### **Document Must Be Completed, Signed and Filed Before Checking Off**

Employment Verification (EV) Form  Graduation Exit Survey  Resume  Assistance Form

## Academic Support/Registrar Checklist

Post Degree for Diplomas     Final Transcript Validation/Campus Vue     Pick-up or Mail

### Business Office

No Financial Obligations \_\_\_\_\_.

### FA Exit Review

Completed \_\_\_\_\_.